

Meeting Minutes – 09/11/2012

Date	September 11, 2012	Time	2:30 p.m.
Chair	Tommy Nantung	Secretary	Cynthia Gerst
Subject	RAC Region 3 Conference Call Meeting		
Attendees	<p><u>Member states attending:</u> Illinois – Amy Schutzbach Indiana – Tommy Nantung Kansas – Rod Montney Michigan – Steve Bower, Michael Townley Minnesota – Linda Taylor Missouri – Bill Stone Ohio – Cynthia Gerst Wisconsin – Jacqueline Kamin</p> <p><u>Guests:</u> Iowa – Linda Narigon, Peggi Knight</p>		

Key Points Discussed		
No.	Topic	Highlights
1.	Review of agenda / roll call	Tommy called the meeting to order at 2:31pm. There were no changes to the agenda.
2.	Review of July minutes	Minutes from the July meeting were approved, with changes provided by Steve. Motion by Amy and seconded by Steve.
3.	Old Business	<ul style="list-style-type: none"> • Kansas Pooled Fund: Rod sent a draft scope to region and received interest from Michigan, Minnesota, Missouri and Ohio. He expects to post it for solicitation soon. • RPM site webinar: Tommy shared that the Indiana RIP data was automatically imported to RPM. There is a webinar 9/13 for us to learn more about the site. • Coordination and Collaboration: That task force has asked for additional Region 3 members, as has TKN. We already have two representatives on each task force. Tommy will investigate why they want more.
7.	State-by-State Update	<ul style="list-style-type: none"> • Illinois: TRB State visit was held last week including both policy research discussions and brown bag lunch on how employees can engage with TRB & NCHRP. The Fall cycle meeting 11/28/12 will focus on implementation and value of research throughout project life (e.g., problem statement, work plan). • Indiana: New FY research program is approved. TRB state visit 11/7-8/12. Marketing work for research projects is underway, to prepare for new Governor. Planning for March 2013 peer exchange with new administration (ready in about a month and will share with region). Their program holds the sponsor of research accountable for the research

		<p>implementation.</p> <ul style="list-style-type: none"> • Iowa: Peggi is new research manager. Sandra Larson has been promoted and will transition out of RAC chair within several months. They are scheduling the August 2013 peer exchange and will share more information later – let them know if you're interested in participating. They are planning the TTCC (Technology Transfer Concrete Consortium) pooled fund conference for Iowa in Spring 2014. • Kansas: Research lost 4 employees in a recent surprise layoff. Next week they're having a university symposium to support their program. Planning a 2013 peer exchange on benefit & cost ratio topic. • Michigan: Their 2013 program has been approved ~\$9 million for 47 projects, 19 pooled funds, as well as support for 3 UTCs and 8 centers of excellence. Had TRB state visit on 9/10/12. Their attendance for TRB annual meeting is steady at last year's level with 11-12 from engineering and 5-6 others. They're updating their research manual by January 2013. Neil Pederson is coming to talk about SHRP2. • Minnesota: Marketing work is still underway – visioning is done and survey to align with customers is next. They are hiring for their communications role now. They support the ballot for SHRP2 implementation funding and Neil Pederson is coming next week to discuss ways for Minnesota to participate. Their research needs are now in the TRB database and it was an easy process. They are summarizing the royalties survey; it came up in master agreement negotiation. • Missouri: They have combined their work program and annual report. They're cutting planned projects in anticipation of the SHRP2 4% implementation funding. They have ½ the staff compared with one year ago. There's a focus on value of research and moving to include not only history, but projections, of benefits. Their librarian is going back to school and they're hiring a replacement. Safety has become a concern throughout agency and they're training researchers to ensure grad students and others in field wear vests and hard hats. • Ohio: TRB state visit is 9/20/12. Revising research manual and considering both how to evaluate PI's and how to use that information. • Wisconsin: Mid-Continent Transportation Research Forum held last week was very successful. Their two proposed pooled funds are both approved. Their program is now fully staffed.
8.	New Business	<p>a) Preparations for 2014 RAC annual meeting</p> <ul style="list-style-type: none"> a. Jacqueline confirmed that Wisconsin will host in Madison, though a date has not been set. b. Wisconsin intends to use AASHTO planning for as much as they are willing to handle

		<ul style="list-style-type: none"> c. Agreed we need to delegate responsibilities for each region member b) SHRP2 issues <ul style="list-style-type: none"> a. AASHTO CEO ballot went out yesterday for 4% and is due Friday 9/14 b. August state survey on the 5% approval showed 16 supported, 19 maybe, 2 no. All responses didn't total the $\frac{3}{4}$ approval needed.
9..	Action Items	<ul style="list-style-type: none"> 1) Task Forces – Tommy will follow up on having the task force membership posted to the SCOR/RAC site 2) Pooled Fund – Rod will notify us when the solicitation is posted 3) RPM Webinar – Tommy will ask if the 9/13 webinar can be recorded so people can watch it later 4) Coordination & Collaboration and TKN task forces – Tommy will get information on why they both want more than 2 members from Region 3 (what is the purpose and what are the tasks) 5) State Updates: <ul style="list-style-type: none"> a. MN – Linda to update region on what she learns from Neil Pederson after his visit b. IN – Tommy to share the scoring sheet developed by Eric Harm (IL) with region c. MI – Michael to share the researcher evaluation form with region d. IN – Tommy to share marketing documents once they're completed e. ALL – share information on hiring implementation staff with IL 6) 2014 RAC Annual Meeting <ul style="list-style-type: none"> a. Amy will follow up w/Region 2 on 2013 theme b. 9/18 Wisconsin has a call with AASHTO c. Jacqueline will discuss with Daniel – can they prepare a 2014 brochure to share at January 2013 TRB meeting d. Amy will share Planning Guidelines with all e. Cynthia to arrange planning call with Tommy and Amy to determine planning committees (4hd58x whenisgood survey)

Our next conference call will be on November 13, 2012. Kansas will host.
Meeting adjourned at 3:55pm.