

## Meeting Minutes

<b>Date</b>	03-07-2017	<b>Time</b>	2:30 pm (Eastern)
<b>Facilitator</b>	Rick Kreider	<b>Secretary</b>	Ryan Culton for Megan Swanson
<b>Subject</b>	Research Advisory Committee (RAC) Region 3 Meeting		
<b>Attendees</b>	Member states attending: Illinois –Ryan Culton, Karen Waters and LaDonna Rowden Indiana – N/A Iowa – N/A Kansas – Rick Kreider & Marie xxx Michigan – Steve Bower Minnesota – Linda Taylor Missouri – Bill Stone, Jennifer Harper & Renee McHenry Ohio – Cynthia Jones Wisconsin – N/A		

Key Points Discussed		
No.	Topic	Highlights
1.	<b>Review Agenda/Roll Call</b>	Roll call attendance marked above.
2.	<b>Transportation Knowledge Network (TKN)</b>	<p>Rick gave an overview of the TKN issue. Curtis Bradley has stepped down as chair. Dale Peabody (RAC Chair) has asked for each region to give feedback if there is a change that needs to be made with TKN. Rick asked the member states participating to give pros, cons and comments.</p> <p><u>Ohio:</u>                      Pros: It is beneficial to have a diverse group of librarians, researchers and other RAC members to keep up to date with issues that each group has.</p> <p>Cons: It's hard to follow the conversations because it is very library science centric and it is difficult to understand the nomenclature. Felt that the group was slowing and not much was coming out in terms of results.</p> <p><u>Missouri:</u>                      Pros: TKN provides a good and different venue where multiple stakeholders can talk about needs of information and knowledge transfer. Suggested that the TKN may not be a task force, but rather a working group.</p> <p>Cons: There is a leadership vacuum. There is some overlap with other groups such as LIST and National TKN. There is no movement at NTKN since there is no director named for the National Transportation Library.</p> <p>Comment: Could you have a librarian as a RAC committee member? Believes that TKN should be a part of research and RAC in some capacity or else we could continuity between library and research.</p> <p><u>Minnesota:</u>                      Pros: TKN works and is valuable if there is a strong leader.</p> <p>Cons: MN didn't get much out of the task force early on. There is a very different nomenclature and issues. Engineers and researchers had a hard time relating. It can be hard for RAC members who are not librarians to participate and get value out of the discussions.</p>

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		<p><u>Michigan:</u>  Con: Too much overlap between TKN and Coordination and Collaboration (C&amp;C) Task Force.</p> <p>Comment: Suggested consolidating with C&amp;C and get more librarians involved in the Task Force and sub-group.</p> <p><u>Kansas:</u>  Pros: Believes that TKN should stay, but needs a good leader. The TRB LIST community and NTKN are good networks, but there needs to be a source inside of AASHTO to keep up to date with what's going on.</p> <p>Cons: Agrees that there is a leadership vacuum. As a result there aren't regular meetings with neither Regional TKN members nor the National Transportation Library.</p> <p><u>Illinois:</u>  Pros: Agrees that TKN should stay. IL DOT's librarian disseminates a lot of useful information through TKN. TKN helps librarians stay up to date with what's going on in AASHTO. This is helpful due to short staff and busy schedules.</p> <p>Cons: IL does not agree that Collaboration &amp; Coordination is completely aligned with TKN. Agrees that there is a lack of leadership.</p> <p>Comment: Consider talking to Collaboration &amp; Coordination task group and see if they agree to a merger and if TKN's mission aligns with their goals.</p> <p><u>General comments &amp; summary:</u>  Renee McHenry stated that Enid White might be interested in being a leader of the TKN task force. Enid is not a RAC member. Jen Harper (MO) and Renee McHenry (MO) are RAC members.</p> <p>Karen Waters (IL) suggested having TKN focus on broader topics and not just librarian topics would make it easier for people to participate and to counter the nomenclature issue.</p> <p>Rick Kreider (KS) suggests that library and research go hand in hand.</p> <p>Summary: Region 3 supports continuing a collaboration mechanism for library and TKN in the future.</p>
3.	High Value Research (HVR)	<p>Bill Stone (MO) gave a brief overview of the upcoming high value research submittals.</p> <p>Bill is working with Mania Tran on a webinar for the new system and how to input submittals. Bill will be sending out a link for the webinar soon.</p> <p>The supplemental brochures are to be discussed by the Value of Research group on March 8<sup>th</sup>, 2017. CTC &amp; Associates will be developing the brochures for the Sweet 16 and Supplemental projects.</p> <p>Linda Taylor (MN) reiterated that a pooled fund, in particular Clear Roads, could be submitted by a state if the State implemented projects or practices from the pooled fund or any pooled fund.</p> <p><b>HVR submittals due March 31<sup>st</sup>, 2017</b></p>

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4.	<b>New Business</b>	<p>Linda Taylor (MN) posed a question of whether pooled funds could be used to update standards and videos of a geometric design tool created from a pooled fund. She also asked if there could be more guidance from the FHWA on what pooled fund activities are eligible for SP&amp;R funds.</p> <p>Linda alerted the group that a new pooled fund solicitation for the Improvements to Carbon Estimator (ICE) is now posted.</p> <p>The general consensus from the group was that guidance from local FHWA office is how most DOT's deal with eligibility questions.</p> <p>Missouri also pointed out that it is possible to create a pooled fund that is not SP&amp;R funded and that only state money is used.</p> <p>Cynthia (OH) gave an update on RAC Region 3 email inquiry last week about their local FHWA office.</p>
16.	<b>Next Conference Call</b>	<p>Tuesday, May 9th, 2017  1:30 p.m. - 3:00 p.m. Central; 2:30 p.m. – 4:00 p.m. Eastern</p>

<b>Action Items</b>			
<b>No.</b>	<b>Action Item</b>	<b>Owner</b>	<b>Target Date</b>
1.	Will be sending out 2017 RAC Region 3 Collaboration Call invitations.	Cynthia	March 8, 2017
2.	Bill Stone will be sending out email invite for HVR Webinar	Bill Stone	March 2017