

Meeting Minutes

Date	March 11, 2014	Time	2:30 pm (Eastern)
Facilitator	Amy Schutzbach	Secretary	Michael Townley
Subject	RAC Region 3 Meeting		
Attendees	<p>Member states attending: Illinois – Amy Schutzbach, Megan Swanson Iowa – Linda Narigon Kansas – Rick Kreider Michigan – Steve Bower, Michael Townley Minnesota – Linda Taylor Missouri – Bill Stone Ohio – Cynthia Gerst Wisconsin – Daniel Yeh, Jacqueline Kamin</p> <p>Member states not attending: Indiana</p>		

Key Points Discussed

No.	Topic	Highlights
1.	Review agenda / roll call	Agenda approved. Roll call attendance marked above.
2.	Review previous meeting minutes	A motion to approve the minutes was made and seconded. Motion carried.
3a.	Review action items from January meeting	<p>Action items were reviewed.</p> <p>The following additional discussion occurred.</p> <ul style="list-style-type: none"> • Michigan, Illinois, and Minnesota all have been contacted by TRB regarding annual visits. • Skip Paul will see if CUTC wants to have space reserved for a summer annual meeting presentation. • Daniel Yeh will develop 2014 summer RAC meeting invitations to Wisconsin, Iowa, Arizona, and Michigan's directors. They will be sent from Skip Paul and likely be sent as early as next week. <ul style="list-style-type: none"> ○ MDOT's Director may also be interested in coordinating comments with Bob Skinner or Bob Wright who will also be presenting during the event. • Amy will send the latest annual meeting agenda to RAC region 3 members.
3b.	2014 Summer RAC Meeting	<p>There have not been any major changes in the summer RAC meeting agenda that Tommy presented at the last meeting.</p> <p>Tommy will be inviting the meeting speakers.</p> <p>The RAC 101 session will have a new name and be given as a webinar separate from the summer RAC meeting. It will be recorded for future access on the AASHTO RAC website.</p>

		<p>In place of the RAC 101 session there will be a RAC member topics forum.</p> <p>During the Monday morning breakfast there will be a table set aside for new members to network.</p> <p>The 2014 summer RAC meeting website is almost ready. Wisconsin plans to send out a RAC listserv notice that the website is open for registration on March 19, 2014.</p> <p>Speaker names will be removed from the agenda on the website until they have accepted invitations.</p> <p>The registration fee has been raised from \$325 to \$350.</p>
3c.	High Value Research	<p>Amy indicated the High Value Research project submittals are due March 31, 2014. Reminders will be sent out.</p> <p>Projects submitted after March 31st will be considered for next year.</p> <p>Hyperlinks to reports on line are important.</p> <p>Each state is asked to submit at least one project.</p> <p>Each state will be asked to vote for 4 projects, other than their own.</p>
4a.	2015 NCHRP ballot	<p>Chris Hedges distributed the 2015 NCHRP ballot voting and ranking summary to RAC members.</p> <p>The final selection SCOR meeting is March 24, 2014.</p> <p>RAC Region 3 SCOR representatives, Tommy Nantung and Amy Schutzbach, should be notified if any of the projects are important to a particular state.</p>
5.	Recently Completed Research Highlights	<p>The following states presented recently completed research project highlights:</p> <p>Kansas – Rick Kreider</p> <ul style="list-style-type: none"> • A study showed that the wake of wind turbines could be as far as 2.3 miles down wind of a wind farm. This should be considered when sighting wind turbines near airports. <p>Missouri – Bill Stone</p> <ul style="list-style-type: none"> • A recent project evaluated and made recommendations for J turn geometric design, safety concerns, and local communication. • A study evaluated the live load effect on box culverts under fill. Missouri has about 3,500 culverts that would need to be load rated under new federal requirements. A live load study was done showing the deeper fills do not need a load rating because the load is transferred to the surrounding soil. <p>Ohio – Cynthia Gerst</p> <ul style="list-style-type: none"> • Ohio's research program provided funding for DOT staff to do research on wildlife crossings. Three wildlife crossings with fencing exclusions were studied showing that wildlife used them. • Information was also shared on the development of strategic enterprise architecture design project. <p>Wisconsin – Daniel Yeh,</p> <ul style="list-style-type: none"> • Wisconsin has completed a steel bridge aesthetic coatings study on

		<p>weathering, durability, and performance.</p> <ul style="list-style-type: none"> • Daniel also reviewed a presentation given during a university outreach effort. <p>Illinois – Amy Schutzbach</p> <ul style="list-style-type: none"> • Illinois did a study on designing drilled shaft piles fully imbedded in shale. Five sites were studied and a new design was proposed that reduces the depth of piles and is estimated to save \$450,000 per year. <p>Indiana</p> <ul style="list-style-type: none"> • A performance measure system was set up for tracking overdue reports.
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Action Items			
No.	Action Item	Owner	Target Date
1	Daniel Yeh will develop 2014 summer RAC meeting invitations to Wisconsin's, Iowa's, Arizona's, and Michigan's directors. They will be sent from Skip Paul.	Daniel Yeh and Skip Paul	March
2	Amy will send the latest annual meeting agenda to RAC region 3 members.	Amy Schutzbach	March
3	Tommy will be inviting the 2014 summer RAC meeting speakers.	Tommy Nantung	May
4	The 2014 summer RAC meeting website is almost ready. Wisconsin plans to send out a RAC listserve notice that the website is open for registration on March 19, 2014.	Daniel Yeh	March
5	High Value Research project submittals are due March 31, 2014.	All	March 31, 2014
6	RAC Region 3 SCOR representatives, Tommy Nantung and Amy Schutzbach, should be notified if any 2015 NCHRP ballot projects are important to a particular state.	All	Before March 24, 2014