

## Meeting Minutes

<b>Date</b>	July 27, 2015	<b>Time</b>	3:00 pm (Pacific)
<b>Facilitator</b>	Cynthia Jones	<b>Secretary</b>	Michael Townley
<b>Subject</b>	RAC Region 3 Meeting		
<b>Attendees</b>	<p>Member states attending:</p> <p>Illinois – Megan Swanson                      Iowa – Peggi Knight, Brian Worrel                      Kansas – Rick Kreider                      Michigan –Michael Townley                      Minnesota – Linda Taylor, Hafiz Munir                      Missouri – Bill Stone, Renee McHenry                      Ohio – Cynthia Jones                      Wisconsin – Diane Gurtner</p> <p>Others attending:</p> <p>Chris Hedges                      Jason Bittner                      Natassja Linzau                      Jack Jernigan                      Skip Paul</p>		

<b>Key Points Discussed</b>		
<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b>Review agenda / roll call</b>	Agenda approved. Roll call attendance marked above.
2.	<b>Review previous meeting minutes</b>	A motion to approve the minutes was made and seconded. The motion carried.
3.	<b>Debrief Ahead of the Curve pilot</b>	<p>Megan, Rick, Michael, Hafiz, and Diane discussed what the “Ahead of the Curve Pilot Class” was like.</p> <p>Feedback included the need for shorter breaks and more of them. More examples were recommended. It was recommended that introductory items and the first few lessons should have less time devoted to them and the last two lessons should have more time devoted to them.</p> <p>The introductory class was held on Sunday July 25, 2017.</p> <p>The next 4 core classes are under development.</p> <p>There will be 12 electives developed after the 4 core classes.</p> <p>It was recommended that creative solutions be developed for scheduling meetings and funding travel.</p>
4.	<b>Communicating Research and</b>	A state research program marketing survey was recently conducted. Results are available from Bill Stone.

	<b>Technology Transfer</b>	<p>Linda is interested in finding out about what various states are doing to communicate research. Perhaps future meetings could focus on various aspects of communication and what approaches different states are taking.</p> <p>Each state member will send Cynthia a list of future communication and marketing topics that could be discussed as an agenda item at a future meeting.</p>
5.	<b>How to encourage national program involvement</b>	<p>Chris Hedges will be discussing the NCHRP program later during this conference.</p> <p>Chris Hedges would like to continue to encourage State RAC members to submit NCHRP panel member requests and problem statements.</p> <p>Panel membership is usually diversified, to include people from each of the regions. Universities and consultants and other key groups.</p> <p>People who have served as panel members can be champions for the program.</p> <p>All states are welcome to submit problem statements to NCHRP. Choosing what projects to submit can be difficult. If the research is time sensitive or not of national interest, it may be more appropriate to consider a Transportation Pooled Fund project or single state funded project.</p> <p>Being proactive and working with other states in region 3 to develop problem statements before the submittal is important.</p>
6.	<b>Mentoring opportunities</b>	<p>Brian Worrel is in attendance today and is not a member yet but the intension is to submit a letter asking for him to be included as a member. He has had mentoring from Peggi Knight. He does not need an additional mentor at this time.</p> <p>Hafiz, Diane, and Megan have recently been taking part in the mentoring program and recommend participation.</p> <p>Mentoring outside of the region could be done.</p>
7.	<b>Task Forces</b>	Rick will be on the TKN task force and Peggi will be stepping down.
8.	<b>Operating Procedures, including meeting cadence</b>	Meeting cadence will continue to be every other month.
9.	<b>Accomplishments for 2014/2015</b>	<p>Vanessa Goetz and Brian Worrel will be added as members from Iowa. Lynn Hanus will be added as a new member from Wisconsin.</p> <p>Missouri is interested in joining Michigan with a Peer Exchange on Marketing and Communication. Illinois is interested in attending the peer exchange and hosting a peer exchange on implementation.</p>
10.	<b>Next Meeting</b>	The next meeting will be held on September 8 <sup>th</sup>
11.	<b>Turner Fairbanks</b>	<p>Jack Jernigan informed the group that the R&amp;T story is a communication tool that helps communicate research value.</p> <p>A Turner Fairbanks tour is available on the Thursday following TRB.</p>
12.	<b>Recently Completed</b>	<p>Illinois – Megan Swanson reported on the following two AASHTO standing committee of materials items that Illinois is initiating:</p> <ol style="list-style-type: none"> <li>1. Evaluation of test cylinders.</li> </ol>

	<p><b>Research Highlights</b></p>	<p>2. Semicircular bend test of RAP and RAS durability.</p> <p>Iowa – Peggi Knight reported on the following recent research projects:</p> <ol style="list-style-type: none"> <li>1. Structural Health Monitoring of bridges.</li> <li>2. Regulatory issues affecting freight movement.</li> </ol> <p>Kansas – Rick Kreider of Kansas provided a PowerPoint on the following research:</p> <ol style="list-style-type: none"> <li>1. Concrete column repair methods.</li> <li>2. Geocell Reinforcement with various types of marginal material for repair of low volume roadways.</li> <li>3. Surface resistivity measurement research.</li> <li>4. Effects of concrete moisture on polymer overlay bond.</li> <li>5. Designs for attaching Guard Rail to fiberglass honey comb decks.</li> </ol> <p>Michigan –Michael Townley reported on the following</p> <ol style="list-style-type: none"> <li>1. Grand opening of the M-City ITS test track in Ann Arbor to test the performance of connected, automated, and autonomous vehicles under realistic conditions.</li> <li>2. Development of a fast set early hardness concrete mix for concrete repairs.</li> <li>3. Center line rumble strips – Phase II.</li> </ol> <p>Minnesota – Hafiz of MNDOT provided an update on their program and distributed a summary sheet. They also summarized the following two projects:</p> <ol style="list-style-type: none"> <li>1. Preventing Premature Deterioration of Colored Concrete Pavement.</li> <li>2. Improving the Safety of Teen Drivers with Monitoring Technologies.</li> </ol> <p>Missouri – Bill Stone presented the following research reports:</p> <ol style="list-style-type: none"> <li>1. Nondestructive testing of bridge decks using surface resistivity.</li> <li>2. Air launch ground penetrating radar for bridge decks.</li> </ol> <p>Wisconsin – Diane Gurtner reported on the following:</p> <ol style="list-style-type: none"> <li>1. A WisDOT library marketing card.</li> <li>2. Wisconsin may build a new Transportation building, so their library may need to plan a move.</li> <li>3. Roles and responsibilities for office staff have been developed.</li> <li>4. They are awaiting approval for two research personnel.</li> </ol>

Action Items			
No.	Action Item	Owner	Target Date
1	Each state member will send Cynthia a list of future communication and marketing topics that could be discussed as an agenda item at a future meeting.	All members	September 8, 2015