

# AASHTO Research Advisory Committee (RAC)/TRB Conduct of Research (COR)

## Coordination and Collaboration Task Force (CCTF) Meeting Notes

2/24/16

11:00 am – 12:00 pm (PDT), 12:00 – 1:00 pm (MDT),  
1:00 – 2:00 pm (CDT) & 2:00 – 3:00 pm (EDT)

### 1. Attendees

- a. Cameron Kergaye, Utah DOT, Chair
- b. Alasdair Cain, US DOT OST-R
- c. Pat Casey, CTC & Associates, Notetaker
- d. Diane Gurtner, Wisconsin DOT
- e. Barbara Harder, B T Harder, Inc.
- f. Hau Hagadorn, Portland State University
- g. Peggi Knight, Iowa DOT
- h. Dale Peabody, Maine DOT, RAC Chair
- i. Phil Roke, US DOT

### 2. Attachments

- a. Task Force Strategic Action Plan (updated)
- b. Meeting Notes from 12/16/15

### 3. Discussion (\*Action items)

Cameron led a discussion of the Strategic Action Plan

- a. Strategy 1: Identify needs; develop and maintain tools and websites
  - i. RPPM website

- This item seeks to continue to add users and content to RPPM. Are there enough contributors and users so that we just need to market it? A brochure on RPPM was distributed widely at the TRB Annual Meeting. How many people are contributing information; how many are accessing the information? \*Cameron will follow up with Maina Tran, the replacement for Natassja Olsen Linzau, to invite to future meetings and report on users, contributors and web stats. Maina will maintain both the RPPM website (with Sue Sillick) and the SCOR/RAC website.
- Dale would like to see a consideration of more coordination between the two sites. Perhaps Maina can take a fresh look at both.

- ii. Funding Guidebook

- The 2008 Guidebook needs updating. NCHRP has provided funds to hire a contractor to do the work with oversight from a panel composed of RAC members (including CCTF) and others. Sue Sillick had sent out an email inviting volunteers to serve on the panel. Alasdair is on the panel.
- TRB contacts can be drawn on for guidebook updates, particularly Kim Fisher and Mary Kissi who helped with the first edition. Sue will be a key resource.

- iii. Transportation Research Needs Meta Search (Google Custom Search)

- No one on the call was familiar with the status of this activity.

- \*Cameron and Anne will develop a survey of listed members of the CCTF to obtain the current status of action items and update active membership, especially volunteers willing to become owners of strategies and action items.
- b. Strategy 2. Market the tools and websites in Strategy 1.
    - i. Agreement that there's always a need to market these resources. \*Cameron's survey will ask members to be present at next meeting review previous efforts and more importantly suggest needed marketing efforts for the coming year.
    - ii. How should the CCTF itself be used by RAC and others? Need to communicate with RAC Administration Task Force to make sure CCTF information on RAC website is correct.
  - c. Strategy 3. Establish formal liaisons with other committees and organizations
    - i. \*Cameron will reach out to other groups, attend RAC Region and TF meetings, and encourage use of RPPM calendar.
    - ii. Jason Bittner (via email) added the CRC Council and TRB (per their interest to work with academics and industry) to the list of committees needing liaisons.
  - d. Strategy 4. Facilitate international coordination and collaboration.
    - i. Barbara Harder, owner of this strategy, and Alasdair Cain gave updates on international meetings at the TRB Annual Meeting, planned US-EU symposium in Brussels in June on Infrastructure Resilience and Climate Change, FHWA activities and other.
    - ii. Is there a role the TF can play in developing international initiatives that will benefit state DOTs? Barbara and Alasdair will discuss and report back.
    - iii. What about reaching out to Canadians and Mexicans? Some Canadian provinces have liaisons to SCOR and RAC. Barbara will follow up with Chris Jenks, Skip Paul.
  - e. Potential new strategies?  
Are there new areas of need, new strategies the CCTF should adopt? \*Cameron will include an open-ended question about this on the survey.

#### 4. Next Meeting

- a. Wednesday, April 27, 11-1 Pacific, 12-2 Mountain, 1-3 Central, 2-4 Eastern

#### 5. Action Items

- a. Cameron will survey listed members of the CCTF regarding status of action items for which they were responsible, desire to continue as members, ideas for new strategies, and other questions.
- b. Cameron will contact Maini Tran with TRB regarding the RPPM website.
- c. Cameron will contact other groups within RAC, TRB, and other organizations regarding working with the CCTF.
- d. Barbara and Alasdair will develop potential initiatives for the CCTF regarding international collaboration.

