

Meeting Notes

SCOR/RAC Website Working Group Meeting

Monday, March 27, 2017

1:30-2:30 p.m. EST

Participants: Beth Klemann, Rick Kreider, Sue Sillick, Dale Peabody, Allison Hardt, Cynthia Jones, Flavia Pereira, Binh Bui, Natassja Linzau, Maina Tran

Sweet 16 Winners page: Since there is only a web page for the 2016 Sweet 16 Winners and not previous years, Beth thought it would be nice to create a page for year of the prior years. Natassja worked on creating the other pages and so far has 2013, 2014, and 2015.

Reviewing Resources and FAQ pages:

New categories and the rearranged links proposed by Sue were reviewed.

- Model for calendar state researchers: still waiting to hear back from Chris H. about dates. [Update: Dates for syntheses projects were provided and new info has been updated on page. Chris H. said that the dates for NCHRP and TCRP were correct.]
- Acronyms and Abbreviations link/page: Need to remove tri-fold PDF; have group review and update PDF and repost when ready. List on web page also needs to be reviewed and updated. Also compare the list on the web page to the tri-fold to make sure both are the same.
- SP&R link: Sue will follow up with her contact at FHWA to see if a new link is now available.
- Map of US Highway Research Org Relationships link (chart): needs to be updated with the reorg of AASHTO. However, it will take a year or two for the reorg to finalize. Will wait until then to update chart/PDF. Michael Bufalino would be a good contact person to help with update when the time comes.
- Trading cards page: if the trading cards are not useful, maybe it should be deleted. A couple of people thought that it is and can be useful with an update of the content. Maybe add some more guidance and integrate some marketing resources. The discussion led to how important it is to provide marketing assistance to researchers in regards to implementation of research and distributing information on projects. Also add something on “how to market?” Beth thought that maybe the Marketing content should be on a page by itself and be added as a separate Category on the Resources page. Everyone was in agreement that Marketing is important and that is a good idea. RAC members should help decide what should go on the marketing page. Natassja mentioned that a RAC survey can be conducted to collect input on what type of content RAC members would want to see on this page.
- Guide for Developing a State Transportation Research Manual: Flavia brought up that some states may call it something other than “research manual”, in CT they are calling it “research handbook”; how can one search for the manual in RPPM when it is referenced differently? Sue mentioned that when the research manual is uploaded to RPPM, it is labeled as a “manual” to keep it consistent for searching purposes. (?)

At the bottom of the page, there should only be one link to the RPPM site that lists all the research manuals. This will be easier to maintain. Maybe do a search on the words “research manual” on the RPPM site and use the results page as the link? [this is the result of a search on the research manual keywords:
<http://rppm.transportation.org/layouts/15/osssearchresults.aspx?u=http%3A%2F%2Frppm%2Etransportation%2Eorg&k=%22research%20manual%22>]

- Ahead of the Curve: someone suggested that maybe Ahead of the Curve information should also be included on this page. Ahead of the Curve content is more about project management and not research management. But will include anyway since it will be useful information. Sue stated that an Ahead of the Curve website is being developed and once it is completed, a link can be added to the new website. David Jared is co-chair on the subcommittee of Ahead of the Curve and can provide more information on the website.

State DOT Research section:

There was a discussion on how to combine each state's DOT information (research fact sheet, link to a state's research website, state DOT publication notifications) into one area/web page. Currently, a user has to go to three separate pages to obtain the information. Maybe all the links to each of the three pieces of information can be on one page. A suggestion would be to use the current state logos page (research fact sheet) and add additional images or icons to link to the other information (publication notifications and research websites). Maina and Natassja will work together to come up with some ideas.

Next items/ web page content to review:

-- Peer Review Exchange Volunteer Survey update

--FAQ Section of website

-- Ask Allison on following items:

- SCOR New Member Guide, does it need to be reviewed?
- SCOR voting membership questions need clarification. Both Beth and Rick were not sure of what this item means in regards to the RAC website. Update as of 11/10: Cynthia Jones stated that this came up as she was doing a presentation on RAC 101 community. Skip and she had different numbers on SCOR membership list which is found on RAC site...SCOR Roster. Question for Allison.

Page 1 - Do Bud, Jim, Chris and Gerry all vote?? That's 16 regional members, 2 chair/vice chair, and up to four other people. 18 or 22, or any number in between.

Page 4 – FHWA etc are all shown as ex officio, but Bud, Jim, Chris and Gerry aren't

ADJOURNED. Our next meeting is scheduled for **Monday, April 24, 2017, 1:30-2:30 p.m. Eastern and will be held via WebEx as usual.**