

PM&Q Task Force
June 9, 2016 10AM CST

ATTENDEES

Members: David Jared (Chair), Megan Swanson (Secretary), Brad Overturf, Hua Xiang, Ned Parrish

Friends: Bill Barstis, Binh Bui, Darryl Dockstader, Jen Harper, Joe Horton, Ann Scholz, Sue Sillick, Enid White

UPDATE

- Welcome Brad from CT DOT as a new member.
- This is PM&Q's last meeting before the summer meeting in Providence, RI. We will meet next on Wednesday, July 27th from 1:15 – 2:45 in Providence.

SUBGROUP ACTIVITIES

Research Problem Identification Practices

- Since Martin Pietrucha is stepping down at the Larson Institute at Penn State, this subgroup is winding down. We will not have it as a regular part of our agenda in future meetings, but can discuss as necessary.

Research Implementation

- Ryan Culton and Hafiz Munir are leading this subgroup and have recently completed a survey of RAC, with 12-15 states responding. They will join us at the task force meeting in Providence and provide additional updates. Bill would like to be a part of this subgroup – David and Megan will pass this information on to Hafiz and Ryan.
- Dr Jorge Prozzi contacted David and would like to know if we have given any thought as to what people abroad are doing to implement research. David is going to check on the report from the international scan 8 years ago. Dave Huft and Barbara Harder were both on the scan and may be able to provide additional insight. David Kuehn may also be able to provide some insight on some of the European research groups. AASHTO's All Technical Service Program group also studies these issues.
- The Second EU-U.S. Transportation Research Symposium, Transport Research Implementation: Application of Research Outcomes was held in 2014, with a [summary](#) published in March 2015.
- Ann shared that Mike Stenko with Transpo Industries is scheduled as a lunch speaker at the Summer RAC meeting. He will share information on getting innovations into practice.

Program Management Tools

- Tommy is keeping up on all of the changes to the websites and tools that we use for research. Sue and David are members of the working group along with Tommy. The RPM

Commented [MS1]: The membership list on the RAC website is out of date. We're confirming everyone's member and friend status with TRB (Maina Tran).

site is migrating to the AASHTO website. Maina Tran shared a progress update with David on the progress of the RPM site's migration to the AASHTO website, which David will share with PM&Q.

- The NCHRP Project on the TPF website was approved by SCOR in March, two weeks after our last call. TRB is currently finalizing panel members for this and other NCHRP projects.

Intellectual Property

- The TRB Webinar, "Management Guide to Intellectual Property for State Departments of Transportation" will be held on July 14th from 2-3:30 EST. For more information and to register, click [here](#). Enid urges everyone to sit in and hear about this topic, as this will be a very good overview of the general issues from NCHRP Report 799.
- At the Summer RAC Meeting, there will be a 1 hour session on intellectual property, focusing specifically on the issues that states should anticipate and how those issues have been handled by different states. The discussion will include issues with software, contract language, and copyright issues.

Personnel/Administration

- There are some personnel and administrative issues that were included in the work plan for NCHRP 20-111 that PM&Q is interested in investigating.
- Barbara Harder did a review on the first round of peer exchanges (late 90s and early 2000's), so it has been a while since there has been any review of the products and best practices on peer exchanges. Barbara has been selected to do this review, and there is a panel in place to review this issue. David may be able to share more in Providence during the "Your Role at RAC" presentation.
- At TRB, a session on skill sets for researchers was held, focusing on workforce changes, changes in research programs, and the necessary skill sets for research managers. As our programs are changing with new technologies and opportunities, David would like to know if other members of PM&Q are interested in more information. Several responded in the affirmative. Additionally, there are at least two states rebuilding their research programs right now who might particularly benefit from this information. Ideas include creating a synthesis of information from the TRB session, and also investigating whether it would be appropriate to create an "Ahead of the Curve" class on these issues. David will share this idea and gauge interest at the TRB Conduct of Research committee meeting tomorrow.

WRAP-UP

- Consider before Providence - Do we need any additional subgroups – are there any elements that we are not covering but should be?
- Remember to take a look at the RAC website and participate in the scavenger hunt.
- The next meeting will be Wednesday the 27th from 1:15 – 2:45 in Providence.