

MINUTES

Research Advisory Committee, Region 4 Meeting
Thursday, June 28, 2018 1:00 p.m. (MT)

Roll Call

Present	Name	Organization
	Carolyn Morehouse	Alaska DOT
X	Dianne Kresich	Arizona DOT
	Jim Appleton	California DOT
X	Joe Horton – Chair	California DOT
X	Pete Zaniewski	California DOT
	Aziz Khan	Colorado DOT
	Amanullah Mommandi	Colorado DOT
	Wayne Kawahara	Hawaii DOT
X	Ned Parrish	Idaho TD
X	Sue Sillick	Montana DOT
X	Bobbi deMontigny	Montana DOT
	Mostafa Jamshidi	Nebraska DOR
X	Ken Chambers – Vice Chair	Nevada DOT
	Randall Soderquist	New Mexico DOT
	Clayton Schumaker	North Dakota DOT
	Matt Linneman	North Dakota DOT
	Amy Beise	North Dakota DOT
X	Ron Curb	Oklahoma DOT
X	David Ooten	Oklahoma DOT
X	Teresa Stephens - Secretary	Oklahoma DOT
	Michael Bufalino	Oregon DOT
	Dave Huft	South Dakota DOT
X	Wade Odell	Texas DOT
	Rocio Perez	Texas DOT
	Kevin Pete	Texas DOT
	Cameron Kergaye	Utah DOT
X	David Stevens	Utah DOT
	Rhonda Brooks	Washington DOT
	Tim McDowell	Wyoming DOT
	Enid White	Wyoming DOT

Welcome and introductions

- Ask for help reviewing minutes – Thank you, Ken Chambers, for volunteering after the meeting concluded.

Reminder - RAC 4 2018 Meetings will continue to be held on usually the third Thursday, every other month.

- The scheduled dates are:
 - Wichita, July 23 10:30-12:00 at the RAC Midyear Meeting
 - Thursday, August 16, 2018, Noon Pacific
 - Thursday, October 18, 2018, Noon Pacific
 - Thursday, December 13, 2018, Noon Pacific (Moved up from 20th)

Discuss Leadership Call –

- Ken Chambers reported technical difficulties led to a short leadership call for the month. Highlights of the meeting were a Green Book update is in the works, electronic publications discussion and the combination of NTPEP and APEL with a \$2500 increase per year cost to \$20,000. In addition, John Moulden reported SPR Part B Guidance is pending legal review, Mr. Klein of OSTR has identified UTCs and Bill Stone reported that some HVR projects were not located in TRID or RiP databases.

High Value Research results

- The results are released; please see John Moulden's email from the 25th for more information.

Discussion RAC 4 Agenda for meeting in Kansas

- The Region's agenda was discussed and finalized. Joe Horton will forward to the membership.
- The Region Dinner will be held on Wednesday, July 25 at 6 p.m. Ned Parrish reported a reservation of 22 at River City Brewing Company; he will forward details such as a map and additional information as the event approaches.
- Ideas for the meeting included discussion about a telephone call-in number so that members unable to attend the meeting in Wichita are still able to participate.
- It is important to update the official Region roster for additions/job changes/retirements; please bring these changes to the meeting.
- National Region meeting Agenda was attached to meeting update.

RAC 4 Leadership wants input on what to accomplish over the next 12 months

- Specific Items mentioned by the leadership were:
 - Plan and execute 2019 Midyear Meeting in Santa Fe
 - Continue NCHRP Regional Scoring
 - Planned Peer Exchanges
 - Task Force Participation
 - Continued discussions on ways to improve research activities
 - Get all states participating in RAC 4
 - Update rosters and listserv
 - Review RAC 4 bylaws?

Update RAC Mid-year Meeting Planning for 2019 in New Mexico

- Joe Horton shared communications from Randall regarding the meeting.
- Items needing further discussion include obtaining After Action Reports and feedback surveys from past Summer RAC meetings (Louisville and Wichita) along with selecting a chair for the committee planning the event.

No updates from Peer Exchanges were reported

Roundtable – News from States.

- Each state on the call was provided a chance to share items of interest in their program.

No time was available for discussion items, but the two listed below are for further consideration:

- Performance Measures; or
- Use of a benefit/cost analysis methodology for research projects. Discounted versus not discounted. What methodologies are states requiring if at all? Is there a standard we should be requiring our researchers to use?

Wrap-up and next meeting

- Our next Region 4 meeting will be in person on Monday, July 23, 2018, 10:30 AM - 12:00 PM Kansas Time