



The RAC Region I teleconference was held on Thursday 6/7/18.

The following individuals participated.

Flavia Pereira	Conn. DOT
Bradley Overturf	Conn DOT
Dale Peabody	Maine DOT
Allison Hardt	Maryland DOT
Hua Xiang	Maryland DOT
Ann Scholz	NHDOT
Deirdre Nash	NH DOT
Amanda Gendek	NJ DOT
Kimbrali Davis	NJ DOT
Don Streeter	NYSDOT
Lisa Tarson	PENN DOT
Emily Parkany (Vice Chair)	VTrans
Ian Anderson	VTrans
Hafiz Munir (guest)	MnDOT
Thomas Johnson-Kaiser (guest)	MnDOT

Minutes from 5/3/18 call were approved.

**Old Business:**

- a. Leadership Update – The new project announcements were discussed during the 5/10/18 call. Clarification regarding the need for panel members for all the projects selected before FY 2019 was discussed. Panel members ARE needed for the four additional projects.

**RAC Task Forces/Announcements:**

**Administration-** The “Your Role in RAC” session is being prepared for the summer meeting. The RAC Mentoring Guidelines on the website have been recently updated for all mentors/mentees. The RAC Meeting Planning Guidelines should be posted within the next few months.

**Coordination and Collaboration-** No updates available

**Program Management and Quality-** The Implementation Subgroup reported that the charter is close to final and should be formally adopted at the upcoming 6/13/18 meeting.

**Value of Research-** The value of providing hard copies of the supplemental brochures was discussed. Only publishing online or ideas of an alternate delivery are being considered. The strategic plan is drafted and will be adopted at the July meeting in Wichita. Five minute presentation for each of the Sweet Sixteen is requested for the



summer meeting. CT, MD, and NH will be attending and will present. PA, since not attending, will provide a presentation (Emily Parkany volunteered to present it).

**Topic Presentation:** Thomas Johnson-Kaiser and Hafiz Munir with Minnesota DOT presented “Quantifying the Benefits of Research”. The project deliverables, completed in July 2017, included a guidance document and a user tool. The project was summarized with a power point, including the challenges and the current approach to tracking benefits. They explained that the project has shown them the importance of asking proposers to consider what the benefits of their projects will be as part of project selection. New MnDOT projects require an Initial Memo of Expected Research Benefits and Potential Implementation Steps early on and a Final Memo on Research Benefits and Implementation Steps. The Final Memo will include quantified benefits.

**New Business:**

**NETC Quick Response-** The six New England states that pool funds recently selected VHB for a six month quick response, “Quantification of Research Benefits”. The scope of work included a review of and potential use of MnDOT’s tool. Three NETC projects will be selected and evaluated using the MnDOT tool.

**National RAC Meeting 2020-** Region 1 will host the National RAC meeting in July 2020. The location and logistics for this was discussed. Pennsylvania will follow up with their administration as a possible host state. The region has the goal of selecting the state and ideally the city by the end of the year.

**Personal Announcements**—Amanda Gendek of NJ is expecting a baby in July. Ian Anderson of VT will be married on June 16, 2018.

**Next Call: July 5, 2018.**