



The RAC Region I teleconference was held on Thursday 7/5/18.

The following individuals participated.

Stephanie Dock (Chair)	District of Columbia
Stefanie Brodie	District of Columbia
Flavia Pereira	Conn. DOT
Brad Overturf	Conn. DOT
Hua Xiang	Maryland DOT
Allison Hardt	Maryland DOT
Ann Scholz	NH DOT
Deirdre Nash	NH DOT
Lisa Tarson	Penn DOT
Emily Parkany (Vice Chair)	VTrans
Ian Anderson	VTrans

Minutes from 6/7/18 call were approved (Hardt/Scholz)

### Old Business:

- a. Leadership Update- Minutes from the July Leadership call were not yet available but will be shared once they are sent around. Emily and Allison reported on what they had noted: AASHTO sent out a survey about the transportation bill reauthorization and are particularly requesting that non-planning/policy staff provide input; the letter about AASHTO e-publications was sent to the board of directors and a response should be coming soon; UTCs were named for regions 1, 2, and 3 (see: <https://www.transportation.gov/utc/2016-utc-grantees>); AASHTO TSP fees are changing for some program and invoices should have recently arrived; there was no update on Keith Platte's replacement.

### RAC Task Forces/Announcements:

**Administration-** The focus of the latest call was preparing for the summer meeting and the Your Role in RAC session that the Admin task force coordinates. That session will include a brief presentation on the 4 RAC sites (high value research, RPPM, pooled fund, and the main RAC site), a game show for new members, and best practices for coordinating TRB, AASHTO, and NCHRP activities. The task force is waiting on the final review of the meeting planning guidelines from the AASHTO meeting planners. Allison shared a draft of those with the Region recently.

**Coordination and Collaboration-** No updates. There will hopefully be some clarity about this task force's activities at the summer meeting.

**Program Management and Quality-** There was a call the prior week. They are also preparing for the summer meeting and reviewing their roster and action plan. They discussed the member vs. friend distinction, but ultimately did not make changes to that.



Joe Crabtree is looking into call-in options for the summer meeting given that not all can attend in person. The task force is organizing a quick overview of the European Union's General Data Protection Regulation (GDPR) at the summer meeting. Barbara Harder suggested leveraging the Ahead of the Curve Training to help advance the task force's goals.

**Value of Research-** There was no call last month, but a small group met to discuss some of the task force's core activities. They are reviewing their action plan and going over HVR and supplemental brochures. There is talk of not producing hard copies of the supplemental brochure (electronic only). If your projects were selected for HVR, CTC should have sent your state the blurb for the brochure on June 26. Please make sure your state has reviewed.

**Topic Presentation:** No presentation this month.

**New Business:**

- a. Summer meeting: it looks like half the states from the region will be in Wichita: CT, DC, ME, MD, NH, and VT. Stephanie and Emily reminded everyone to please send their pieces for the regional presentation, particularly those states not attending the summer meeting. **Please send updates by July 20<sup>th</sup>.** Stephanie will send around a poll for dinner options for the regional dinner to states who will be attending.
- b. Membership updates and task force participation: Connecticut announced that Brad Overturf will be moving out of research. In his and Michael Connor's place, Ed Block and Colleen Kissane will be joining. Stephanie and Emily will reach out to states that have not been on the calls lately (especially MA and DE).
- c. The site of the summer 2020 meeting was discussed with four approaches (in vague order of preference) being:
  - a. NY hosts – Albany is relatively easy to get to, probably affordable, and NYSDOT has historically had difficulty attending the RAC meeting. Stephanie will reach out to Don Streeter.
  - b. MA hosts – doing it in Springfield, not Boston for cost reasons. There is a new train that would facilitate airport connections. Emily will reach out to MassDOT.
  - c. Skip Region 1 due to the challenge of finding and affordable summer location and the small size of our states
  - d. NH hosts – but worried that Portsmouth is not affordable

**Next Call: August 2, 2018.**