

Meeting Minutes

Date	7-9-18	Time	9:00 am CT
Facilitator	Rick Kreider	Secretary	Megan Swanson
Subject	Research Advisory Committee (RAC) Region 3 Meeting		
Attendees	Member states attending: Illinois – Megan Swanson Indiana – Tommy Nantung Iowa – Brian Worrel Kansas – Rick Kreider Michigan – Carol Aldrich and Michael Townsend Minnesota – Linda Taylor and Hafiz Munir Missouri – Jennifer Harper and Bill Stone Ohio – Vicky Fout Wisconsin – Diane Gurtner Guests: Dale Peabody, Karen Crawford and Shannon Runyon		

Key Points Discussed		
No.	Topic	Highlights
1.	Review Agenda/Roll Call	Roll call attendance marked above.
2	Annual Meeting Planning	<p>Rick sent out most recent draft of meeting agenda and we walked through the whole thing.</p> <p>Brian will reach out to people about Mentimeter assistance and will be sending out an email to RAC about the tech requirements and priming the pump for questions.</p> <p>Rick noted that the regional meetings are earlier this year. This is purposeful, as it will help new folks to connect with their regions early on.</p> <p>Shannon and Karen gave a brief overview of the welcome reception. They also noted that the breakfast at the Drury will be the breakfast included with the conference. There is also a happy hour every night.</p> <p>From 7:30 am – 9:30 pm daily, Rick will have his technicians running a shuttle service. It is expected that the heat wave will continue.</p> <p>For the salt mine tour, people may want to bring a jacket, as it will be 68°. The bus leaves at 3:00 and returns to the hotel at 8:00. There will be tours and dinner.</p> <p>If any states have something to bring for the goody bags, please let Rick know.</p> <p>Polycoms will be available upon request for meeting rooms. People should bring their PPTs with them on a flash drive and load them before their presentations.</p> <p>Shannon and Karen are verifying that there will or will not be access to the meeting rooms during “off” times.</p>
3.	General Updates	<p>Iowa – They are accepting research proposals on a trimester system, moving away from an annual appeal. They hope that it will make the process more manageable regarding the number of projects discussed at the time.</p> <p>Illinois – There are no potholes in Sweden. Megan discussed IDOT’s collaboration with VTTI and the NCHRP IP pilot workshop.</p>

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		<p>Indiana – Tommy will have to leave very early on Thursday.</p> <p>Kansas – Rick’s mom is making homemade chocolates for the conference registration table.</p> <p>Michigan – They have some good project spotlights that have been published recently – one on scour and one on moisture in pavements.</p> <p>Minnesota – Project on potholes with better repair and prevention techniques. It has been popular with their crews and they have shared it with locals as well. Linda will send this it everyone in R3.</p> <p>Missouri – Letter about AASHTO publications. They will be working on educating Executives and will prepare a presentation for R3. MO has taken the lead on two pooled funds: 1470 Risk Based Inspection Cycles, and one 1476, is through the UTC program that is looking at advancing technologies that are mounted on the UAS devices including robotics.</p> <p>Ohio – Welcome to Vicky on her first RAC call! She is getting up to speed, but she has been in research for quite some time, and has also worked in planning. There are several interesting projects underway.</p> <p>Wisconsin – Diane will be sending out a survey to R3 about how we manage our programs. It will help us to understand why different state</p> <p>The meeting adjourned at 10:07.</p>
4.	Next Conference Call	At the Summer Meeting - July 23, 2018 at 10:30.

Action Items			
No.	Action Item	Owner	Target Date