

AASHTO RAC CCTF TKN Working Group

Meeting Minutes - November 2, 2017

Prepared by Renée McHenry, Co-Lead, TKN Working Group

Last revised 4-January-2018

Attendees: 16 + co-leads

Contents

Action Items/Status Updates	1
Restructuring leftovers	1
AASHTO E-Pubs update.....	2
Research report management	2
TKN white paper – published!	3
Collaboration with other Groups	3
NTL (Mary)	3
NTKN (Bob).....	3
TRB LIST.....	3
TRB KM Task Force (Alex Linthicum, Alex.Linthicum@dot.gov, co-lead).....	3
AASHTO KM Committee (Renée).....	3
MTKN (Bob).....	4
ETKN (Lamara).....	4
WTKN (Enid).....	4
Library Pooled Fund (Renée)	4

Action Items/Status Updates

Restructuring leftovers

Member list

Based on survey that was sent out, the member list has been updated. The list was attached in the Outlook meeting invite and has been posted to the RPPM calendar. Natassja is working on updating the AASHTO website. In order to be listed there, you would have to have an AASHTO e-affiliate account. She will let me know who doesn't have an account.

Updating AASHTO website

Current link to TKN Working Group page - <https://research.transportation.org/rac-task-forces/transportation-knowledge-networks-tnk/>. In the last couple of weeks, Natassja has made changes on the AASHTO website to reflect our restructuring.

AASHTO E-Pubs update

Board letter

The Board letter we discussed back in July has been revised based on suggestions from our last call and feedback I received during the annual MTKN meeting last Friday.

I re-ran all the outstanding issues by Erin Grady. The Publication Department's positions haven't changed except for one area. They have trialed one print-on-demand (POD) vendor that they weren't happy with and plan to test a second vendor soon.

However, I just became aware of another issue this morning. I compared the most recent 2017 AASHTO bylaws to the previous 2015 bylaws when complimentary publication distribution to members was changed. The language in the 2017 bylaws has been made more generic and there is now no mention of 5 copies or ten copies. Jen and I will contact Keith Platte to figure out what's going on before we go any further. So we will hold off discussion on the revised Board letter until we get clarification.

Bob Sweet asked if including testimonials would from researchers would help. This might help since AASHTO says no one is complaining directly to them. Karen Waters said that the IDOT Research folks have voiced their issues to the Publications Dept. It would be beneficial if AASHTO could develop some type of portal option (similar to ASTM). The message AASHTO uses for a blocked 6th user is vague. No metrics are available to determine which titles are even being used. Why can't more titles be included in the ASTM package? Some attendees still felt like they were "paying twice" if they subscribed to the DOT package in addition to the ASTM subscription. Cindy Smith (MSDOT) suggested that it might be nice to handle access to member publications like a Technical Service Program so we could just pay and have access to any publication.

Other

I updated the list of publications releases & best practices on the [AASHTO E-Pubs LibGuide](#).

Carol Paszamant from the New Jersey DOT Library will be doing a [TRB LIST poster](#) to inform AASHTO Standing Committee members to consult with their libraries first before registering for AASHTO e-pubs.

Two librarians (Carol/NJDOT and Marilee at MnDOT) said that they are talking to ASTM about offering expanded AASHTO content through their portal. So hopefully, we will have more information about this soon.

Research report management

Guidelines for technical report documentation page & research report dissemination

Both Jen and I attended a Missouri/Kansas AASHTO RAC Research Peer Exchange earlier in October on publications quality where we met two other publication editors. It was very helpful to talk to them. I publish reports myself but am not an editor by trade. I thought it might be helpful to set up a meeting to bring together other state DOT publication editors, share best practices and guidelines (including providing information about the TRDP and dissemination guidelines which they didn't know about) AND get some feedback about improving the form. We would also like to upload research report publications guidelines and templates from other states in RPPM.

Regarding the modified form: Sue Sillick heard from Tim Klein that it's been "through much of the approval cycle, but stuck in the office of the new non-career (political) AA for Administration." He will update Sue Sillick when he returns from training.

TKN white paper – published!

The white paper has been published on the [AASHTO website](#). Print copies were also made – let me know if you would like a copy.

Collaboration with other Groups

NTL (Mary)

Bob was hired as NTKN Secretariat. New ROSA-P repository was launched last week. It is replacing the old NTL digital repository. She is working on migrating their website content to LibGuides (hopefully completed by January). Policy & public access links should stay the same. They will be using the LibAnswers platform to develop their FAQs (in the midst of reviewing and revising these). Their goal is to keep all website content refreshed and updated. Mary is working with John Cherney and Bob on revising the digitization survey (see LIST summary below). They would also like to re-inventory digitization projects and initiatives. NTL will be attending the TRB meeting in January (BTS and NTL will share a booth) and will be demoing new products and platforms.

NTKN (Bob)

Northwestern could no longer host TRANLIB. It is now hosted at the University of Michigan but with no archiving ability. This was an administration decision. The NTKN Coordinating Committee had its first meeting and has just begun discussions of its strategic plan. The Guidelines and Governance document is out of date so a small committee will be formed to update it. The intention over the next year will be to energize and strengthen the regional TKNs. One of the goals was educating members so a survey was conducted on possible topics. "Emerging technology" had the highest priority. In addition, community engagement and operational support for TKNs (e.g. LibGuides) will also be important.

TRB LIST

At the LIST meeting last January, a survey of cooperative digitization efforts was discussed. It will go out shortly. An inventory was done last summer (hope to get information out to the group soon).

TRB KM Task Force (Alex Linthicum, Alex.Linthicum@dot.gov, co-lead)

They are in the process of updating their website at <http://trbkm.org/>. Some of their sessions at the upcoming 2018 TRB meeting will be a session on "Identifying Knowledge Assets," the future of transportation and "Tools for the Zombie Apocalypse: Avoiding the Brain Drain in Transportation Organizations." See also their [other TRB sessions](#). A task force call for members and friends is scheduled for Nov. 30th from 1-2pm ET (anyone can join as a friend). They are identifying liaisons for other task forces. They will start working on a one- to three-year work plan with a major emphasis on developing a research agenda.

AASHTO KM Committee (Renée)

Per the bylaws, this committee reports to the Agency Administration Managing Committee. Jen and I heard through our own grapevine that it would address the full range of KM issues, including the principles, strategies and practices used by organizations to identify, collect, organize, preserve, disseminate, share, generate and apply critical knowledge. We plan to reach out to the two from our agency that were appointed.

MTKN (Bob)

The MTKN now has a new chair, Gwen Wang, Research Engineer and Manager, Engineering Research Library, Portland Cement Association, gwang@cement.org.

ETKN (Lamara)

No updates but working on the website. A election for the next chair will be held soon.

WTKN (Enid)

They will be holding elections for the chair position in November.

Library Pooled Fund (Renée)

Currently still at a standstill but things may change depending on direction NTKN takes so stay tuned.