

PM&Q Task Force Minutes
December 14, 2017, 12:32 PM (EST) – 12:57 PM

ATTENDEES

Joe Horton, Chair

Members: Darryll Dockstader, Jen Harper, Hua Xiang

Friends: Joe Crabtree, Ann Scholz, Ken Chambers, Sue Sillick

Joe Horton welcomed all attendees.

GENERAL UPDATE

Highlights from the December meeting of the AASHTO Special Committee on Research and Innovation (R&I) in Irvine, CA – Darryll and Ann attended the meeting

The meeting focused on the four working groups established in the August R&I retreat.

- The value group requested \$1M set-aside to study return-on-investment and impact of NCHRP products.
- Ending of the four standing committee set asides, and establishing of the \$1.5M for all committees—Brian Ness, the Chair of R&I, will have a meeting with TRB on December 20th to discuss strategic direction and operations.
- The committees can also apply for the already-established \$2 million set-aside for off-cycle funding requests.
- A charter was developed for R&I.

SUBGROUP ACTIVITIES

Research Implementation:

Joe Crabtree reported that the group had a conference call on 12/13, and he will work as a co-chair with Hafiz to lead this subgroup. The subgroup will not meet during the January TRB Annual Meeting, and will pick a time after that to discuss future steps. The group will have a conference call every two months.

Program Management Tools:

David Jared shared in an email that the GDOT implementation tracking tool is almost complete. “The database itself is fully developed; we just need to run some simulations to see how well.” GDOT recently issued to Georgia Tech a time extension to collect data for entry into this database for analyses. David will share more information in the first or second quarter of next year when a report is received.

Joe Crabtree shared that KTC also has an online tracking tool. It was developed with SPR funding, and KTC is trying to figure out funding for the site maintenance. A draft report is received but has not been approved. Joe will provide a brief summary to PM&Q based on the report.

Joe Horton emphasized that such updates on these program managements tools are highly appreciated, and he hoped these tools will be something that smaller State research programs can use, including the tools being currently developed in California and Washington.

Personnel/Administration:

Peer Exchange 20-111G – David Jared shared via email that the peer exchange report by ARA should be out anytime now, likely before the January TRB meeting. He will check with Jason Bittner tomorrow regarding the status and get back to PM&Q.

The Ahead of the Curve joint subcommittee will have its first meeting at TRB Monday evening and the AOTC Introduction Workshop will be on Thursday morning.

Quality and Timeliness of Research Deliverables:

Was there a meeting in August? Joe will look into the subgroup focus and determine whether we move forward with this subgroup.

Intellectual Property: No updates received.

GENERAL COMMENTS

Joe Horton solicited comments on the low participation on this conference call, and suggestions on how to make the task force more effective. The members agreed that this December call was not representative due to the holiday schedules. Joe will explore options to increase more active participation from members.

Joe Crabtree moved that the meeting adjourn. The meeting adjourned at 12:57 EST.