

**MINUTES**  
**AASHTO Research Advisory Committee (RAC)**  
**Region 4**

(10:00 a.m. Hawaii; 11:00 a.m. Alaska; 1:00 p.m. Mountain; 2:00 p.m. Central; 3:00 p.m. Eastern)

**Roll Call**

<b>Present</b>	<b>Name</b>	<b>Organization</b>
X	Carolyn Morehouse	Alaska DOT
X	Dianne Kresich	Arizona DOT
X	Joe Horton	California DOT
X	Pete Zaniewski	California DOT
	Aziz Khan	Colorado DOT
	Amanullah Mommandi	Colorado DOT
	Wayne Kawahara	Hawaii DOT
X	Ned Parrish	Idaho TD
	Sue Sillick	Montana DOT
	Bobbi deMontigny	Montana DOT
	Mostafa Jamshidi	Nebraska DOR
X	Ken Chambers – Chair	Nevada DOT
	Vincent Lujan	New Mexico DOT
	Clayton Schumaker	North Dakota DOT
	Matt Linneman	North Dakota DOT
X	Amy Beise	North Dakota DOT
X	Ron Curb	Oklahoma DOT
X	David Ooten	Oklahoma DOT
X	Teresa Stephens	Oklahoma DOT
X	Michael Bufalino– Vice Chair	Oregon DOT
X	Dave Huft	South Dakota DOT
X	Wade Odell	Texas DOT
X	Rocio Perez- Secretary	Texas DOT
	Kevin Pete	Texas DOT
	Phillip Hempel	Texas DOT
	Cameron Kergaye	Utah DOT
X	David Stevens	Utah DOT
X	Rhonda Brooks	Washington DOT
	Tim McDowell	Wyoming DOT
X	Enid White	Wyoming DOT
X	Renée McHenry	Missouri DOT
X	Bill McLeod	TRB

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Toll-free: (877) 873-8017

Access Code: 8552559#

*Host Password: 9929# (in case I'm hit by a bus)*

1. Roll call
  - Meeting attendee list attached
2. Minutes
  - Wade Odell and Dianne Kresich Will review the meeting minutes.
3. Review September and October RAC leadership meetings – Ken Chambers
  - NCHRP working on a communications plan on how to interact with states
  - Oct. 29-30 R&I will have a meeting. They have selected panel members for the oversight of the available funding.
  - OSTR – the pending UTCs have been identified. RFPs are out for these UTCs (areas encompassing-Congestion and Durability).
  - Hurricane map is being used to track Hurricane Michael.
  - Tour of Turner-Fairbank will take place on Thursday January 17, 2019, the final day of TRB. More information to come at a later time.
  - SPR II updates – waiting for Secretary's approval and signature (Oregon DOT has received the guidelines)
  - Region 1 – new person in Rhode Island, Massachusetts and two new people in Connecticut
  - 2020 RAC Summer Meeting will be in Massachusetts-survey will be coming out soon
  - Chris Hedges will be sending out a survey for the Ahead of the Curve training to revisit priorities of program.
4. Summer RAC meeting agenda update – Carolyn Morehouse
  - Meeting request has been sent for a meeting on 10/23 to discuss all information to date including surveys. She was not able to reach out to Vincent Lujan at NMDOT.
5. Library best-practice refresher – Renée McHenry (MoDOT) and Bill McLeod (TRB)
  - URL for website is pending
  - Renée – Items of interest: at the bottom of the webpage is FHWA directive letter (guidance for published reports per FHWA), keep in mind requirements at the state level for state agency reports and fillable form.
  - Bill – RiP database-Federally funded projects should be updated in RiP by the performing agency. RiP and TRID home pages work well in mobile

devices as well. State DOTs get as many logins as needed by the DOT. Project records in RiP become searchable in TRID immediately. Under resources menu-FAQs.

- Ned Parrish – Dale Peabody sent out a letter to request that each agency designate key contacts (gate keeper and backup) at the DOTs to help make decisions about allocation of AASHTO digital publications.
- Transportation Research Record (TRR) is indexed in TRID and is searchable.

6. Remaining 2018 Meeting Dates

- December 13

7. If you want to participate in Summer Meeting feel free to attend next week's meeting.

8. Regional dinner at TRB?

- Team to provide ideas to Rocio for scheduling of location for dinner.

9. Comments? Questions? Discussion? Items for the next agenda?

- During the December meeting we will begin planning agenda for the regional meeting in January.
- Peer Exchange in NMDOT was focused mainly on the NM program. They had external participants provide input on the NM program status.