

AASHTO RAC CCTF TKNWG MEETING MINUTES

9/6/18 10:30am-12noon CT

Minutes prepared by Renée McHenry

Co-Leads: Jennifer Harper (MODOT), Renée McHenry (MODOT)

Attendees: Bobbi deMontigny (MTDOT), Cindy Smith (MSDOT), Enid White (WYDOT), Rocio Perez (TxDOT), Bob Sweet (NTKN), Jennifer Herron (MIDOT), Kathy Szolomayer (WSDOT), Mary Moulton (NTL), Michael Molina (OKDOT), Cameron Kergaye (UTDOT), Sandy Brady (LTRC), Rick Kreider (KDOT), David Ooten (OKDOT), Karen Waters (ILDOT), Laura Wilt (ORDOT), Sue Sillick (MTDOT), Kimbrali Davis (NJDOT)

I covered what transpired since our last meeting in July including the status of any ongoing ideas or projects.

1. Leftovers from RAC summer meeting and TLR Roundtable 8-30

I sent out a debrief document about the summer RAC meeting and the Mentimeter results to members on August 8th as a way to capture the discussion that occurred during the meeting along with links to the sessions that were presented by Francis Harrison, Mary Moulton and myself. Based on feedback from the librarians that were in attendance at that meeting, the documents were shared with the wider transportation librarian community via TRANLIB and were discussed at a special Transportation Librarians Roundtable on 8/30.

After a conversation with the NTL and NTKN folks with myself and Laura Wilt from Oregon DOT (who headed up the subgroup within the last library Pooled Fund), we decided collectively that we would not continue to support the custom KM Calendar. We would transition to a LibGuide-based KM Calendar and are investigating what features we can incorporate that were similar. This was all prompted by the pending renewal for service support. So we've informed our provider that we would not be renewing. We now have a backup of the site as well as an export.

2. TRB KM Task Force – collaboration opportunities?

Jen and I were invited to attend the 8/20 TRB KM Task Force. We described our Working Group and there was some discussion about collaboration opportunities. I mentioned they might want to participate in submitting events to the KM Calendar. Frances Harrison, who is a co-lead of their group, mentioned that she will be collaborating with Mary Moulton who had the idea of creating a KM LibGuide with original content. Frances also mentioned that investigating the role of librarians in how agencies are deploying KM might be worth taking a closer look at.

3. AASHTO e-pub issues

We are in a holding pattern. I'm waiting to hear back if the Exec. Com. will discuss the issue at their meeting in Atlanta which takes place Sept. 20-24. I think the Exec Com members are as informed as they are going to be at this point. Anne Freeman from TN DOT went above and beyond to make sure that those who were briefing their Commissioner (who is president of the Exec Committee) were fully informed. Karen (IDOT) said that both she and her research manager were planning to urge their secretary to write directly to Bud about this issue. AASHTO continues to say that they don't see these issues as big issues.

4. Document accessibility training (collaborate with partners)

This is in process. Bob Sweet from NTKN is trying to get folks together on a call as soon as we can to work out how we can deploy the training.

5. Research report dissemination/technical report documentation page – reintroducing on future RAC region calls

Based on feedback received from FHWA during the T2 committee in July, I plan to reach out to each RAC region to attend a future call in order to emphasize the research report dissemination guidelines, what could and should be submitted to TRID and RIP and filling out the TRD page. FHWA specifically requested that SPR be indicated in the sponsoring agency box. The guidelines already specify this. A key partner in this will be TRB. Bill McLeod will be attending the calls.

As an aside, I just found out that some of the links need to be updated in form itself. So I'm in the process of updating the form and instructions to re-post to the AASHTO website. We are open to any suggestions about making it a better form.

Mary (NTL) said she was working on a form that could be used for electronic submissions. Could the whole form process be done online?

Someone mentioned that NTIS doesn't do anything with the links we send them. Sue (MTDOT) said if we wanted to change the process we would have to get FHWA to update the directive letter.

6. NCHRP problem statement on new library models/roles (collaborate with partners)

I sent out an email earlier today. TRB LIST is looking for folks interested in drafting a problem statement on new library models and roles. They will be taking the lead but I want to make sure we help this effort along. Please respond to her Doodle poll. They are trying to pull together a working group meeting next week. In order to meet the Nov. 1 deadline for the FY2020 cycle, we would have to be pretty dedicated and efficient in our efforts for this to work. Please keep in mind that helping means different things. There's the lit search part of it, the writing part of it, or being able to provide substantive feedback on anything that's written. Folks on the call emphasized that we should publicize what we are doing on the RAC list and TRANLIB.

7. Copyright and TRR (update)

What's the right way to share this information with the community? Enid from Wyoming DOT has sent out an email regarding how she has handled it within her agency. At Missouri, we now have guidance from our Counsel's office. Sue (MTDOT) suggested that we post in RPPM's IP section.

8. Toolkit for research managers on starting a library or hiring a librarian (FAQ type information)

This was an idea I'm very interested in. Would anyone be interested in helping? Karen (IDOT), Michael (OKDOT) and Bob (NTKN) volunteered. There's no hard and fast timeline for this. I'd like to have something ready in the next 3-6 months.

9. Meeting frequency – move to quarterly with email updates?

Is the group happy with the current meeting frequency or would you rather move to less frequent meetings with emails in between? The group felt that meeting bimonthly was ok.