

# PM&Q Task Force Virtual Meeting

May 21, 2020  
1 PM - 2:30 PM EDT

## ATTENDEES

AASHTO Region	NAME	Member or Friend?		AASHTO Region	NAME	Member or Friend?	
1	Emily Parkany, Vermont AOT	Member		4	Dave Huft, South Dakota DOT	Member	x
	Ann Scholz, New Hampshire DOT	Friend	X		Ned Parrish, Idaho Transportation Department	Member	
	Joe Horton, Caltrans	Co-Chair	X		Kevin Pete, Texas DOT	Member	x
			Enid White, Wyoming DOT		Member	x	
2	Joe Crabtree, Kentucky Transportation Center	Co-Chair	X		Ken Chambers, Nevada DOT	Friend	x
	Darryl Dockstader, Florida DOT	Member			Aziz Kahn, Colorado DOT	Friend	
	Meredith Heaps, South Carolina DOT	Member			Dianne Kresich, Arizona DOT	Friend	
	Sam Cooper, Louisiana DOT	Friend			Gary Hook, Oklahoma DOT	Friend	
	Rhea Vincent, Mississippi DOT	Friend			Teresa Stephens, Oklahoma DOT	Friend	x
					Barbara Harder, B.T. Harder, Inc.	Friend	
3	Hafiz Munir, Minnesota DOT	Member	x	Other Friends	Jason Bittner, ARA	Friend	x
	Tommy Nantung, Indiana DOT	Member	x		Chris Hedges, NCHRP	Friend	
	Jen Harper, Missouri DOT	Member	x		David Kuehn, FHWA	Friend	
	Diane Gurtner, Wisconsin DOT	Friend			Chris Kline, CTC & Associates	Friend	
	David Behzadpour, Kansas DOT	Friend			Brian Hirt, CTC & Associates	Friend	
	Sue Sillick, Montana DOT	Friend	x		Sid Mohan, TRB	Friend	x
					John Moulden, FHWA	Friend	
					Jack Jernigan, FHWA	Friend	

Welcome – Joe Horton

Self-Introduction

**1. Updates to Roster**

**a. Departures**

- Hua Xiang – Maryland DOT
- Elisha Wright-Kehner – Arkansas DOTD
- David Jared – Georgia DOT
- Aziz Khan – Colorado DOT
- Others?

**b. Additions**

**2. Last meeting was via teleconference on January 30 – we have no minutes**

**3. We need a secretary!**

- a. Matt Miller agreed to join as secretary.

#### 4. General Updates

##### a. Planning for RAC Summer Meeting

- Joe Horton advised that no travel is allowed for a Newton RAC summer meeting in Massachusetts amongst most state DOTs.
- Joe Crabtree advised there is a planning call for a virtual RAC summer meeting later in the day. Sessions will be reduced to 3-4 hours for each day. There is a plan to do a PMQ component. Emily is coordinating to determine what time slot PMQ meeting will get.

#### 5. Follow-up Items from the last task force meeting:

#### 6. Subgroup Activities

##### a. Research Implementation – Hafiz/Joe C.

- Research implementation group will meet June 10<sup>th</sup>. There is a planning implementation guided session for the RAC summer meeting to present findings of NCHRP 20-44/2- Synthesis of State Peer Exchange Reports and RPPM for implementation-related best practices.

##### b. Program Management Tools – Tommy Nantung

- RAC Website Integration
  - Natassja has set up a RAC website oversight group. The goal is to assist strategic connection of RNS submittals with funding sources distributed across all RAC websites, by integrating them under one website. There are four RAC websites so far.
  - Tommy advised that the group is meeting Monday June 29<sup>th</sup>. Members of the RAC website oversight group are Allison Hardt, MD, Tommy Nantung, IN, Cindy Smith, MS, Sue Sillick, MT, and Dale Peabody, ME. Hafiz Munir indicated he will attend as well as well as Steve Sisson, DE.
- Pooled Fund Study
  - Joe Crabtree discussed a pooled fund study initiated by Kentucky Transportation Cabinet to develop a state-of-the-art research project tracking system which can be used by all pooled fund study members. The goal is to develop common functional requirements for all state DOTs to be able to apply. The study will hire a software developer to develop the system.
    - a. Sue advised there was a former pooled fund study in CA. There is also a question from Enid regarding whether research project status and project implementation tracking could be shared through the webtool conceptually between state DOTs for search functions. Joe Crabtree advised it's for research project status tracking, but could include implementation functions.

##### c. Personnel/Administration – Joe H.

- This task group doesn't have any pending work for it, and Joe Horton moved that it be retired. There were multiple yes votes from members and no one indicating disagreement.

Personnel Administration

Lead: David Jared  
Assisting: \_\_\_\_\_  
Goals: \_\_\_\_\_

Strategy	Planned Activities	Notes & Status
Peer Exchange Review (NCHRP 20-111G)	Report for use by RAC and FHWA	Project is complete; RAC is discussing possible changes to FHWA policy on research peer exchanges for state DOT's.
Staffing Levels Project	Synthesis Request	The NCHRP Synthesis submittal on this was approved in combination with one on research performance measures. The new Synthesis project is 49-07, and it is nearing completion. The final report is due by December 2018.

Accomplishments

- [David Jared's article](#) was in *Public Roads* magazine this spring.
- Ahead of the Curve (AOTC) is also progressing well, with Ines Spadoni (U. of Fla.) and David Jared co-chairing the new TRB joint subcommittee on AOTC development (ABG206). The 25-member subcommittee convened in person for the first time in January 2018 (TRB Annual Meeting), and anyone can become a Friend of this subcommittee.

- RAC will be informed of the completion of the task and the disbanding of the group in July.
- d. Quality and Timeliness of Research Deliverables – Jen/ Enid
  - Enid advised that there is nothing new to report. A white paper is still in development, with much of the paper written. Initial plan was to finish in spring, but delays associated with COVID are impacting.
  - With completion of paper, perhaps may move to disband group. There may be additional opportunities with new initiatives from RAC. The group will reconsider whether to disband group in future PMQ meeting.
  - Jason Bittner indicated he is interested in developing a paper dealing with COVID issues.
- e. Research Performance Measures – Emily
  - Joe Horton advised that Emily and the performance measure working group has collected 25 reports on research program performance measures that are now being mined for overlapping guidance/best practices. Attendees were asked if interested in helping to review these.
    - Jen Harper, Dave Huff advised they are interested in joining.
- f. Monitoring Activities
  - Intellectual Property – Enid
    - Enid advised there is nothing new to report
    - Joe Horton advised that University of California are getting into a dispute with TRB over joint IP preventing UC from competing for NCHRP projects. TRB will take research projects elsewhere if it can't be resolved and UC is inquiring of Caltrans to weigh in. As of now, Caltrans is taking a hands-off approach. Purdue had similar issue which was resolved with agreement for joint IP and data.

**7. Open Discussion**

- a. Sid Mohan advised that there are new emails announcing the FY 2021 NCHRP main program and synthesis program topics. Panel nominations are open, and close on June 30<sup>th</sup>.

**8. Adjournment**

**Next meeting: July 2020, Virtual RAC Summer Meeting (Time/Details TBD)**